

# NARSEF 2021

NORTH ALABAMA REGIONAL SCIENCE AND ENGINEERING FAIR

## How to Register for NARSEF 2021

Step 1: Go to <http://uah.edu/narsef>

Step 2: Click “NARSEF Registration”

Step 3: Complete Online Registration

Step 4: Receive Confirmation Email with StudentID

*Sent to both Sponsor and Parent Email*

Step 5: Submit Paperwork and pay Project Fee

Go to: <https://sites.google.com/a/uah.edu/narsef/register/submit>

Detailed Directions follow.

## **SUBMITTING YOUR PAPERWORK**

- Step 1: Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>
- Step 2: Click "Submit Project Paperwork"
- Step 3: Click "Submit Project Paperwork"  
*Paperwork should be in one PDF named your StudentID  
See "CREATE ONE FILE TO SUBMIT"*
- Step 4: Click "Choose Files"
- Step 5: Select file named your StudentID
- Step 6: Click "Open"
- Step 7: Enter your First Name, Last Name, and Email Address
- Step 8: Click "Upload"

>> You have completed your paperwork submission.

## **Pay Project Fee Online**

- Step 1: Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>
- Step 2: Click "Pay Project Fee"
- Step 3: Enter your First Name, Last Name, and Email Address
- Step 4: Enter your StudentID
- Step 5: Click "+Add"
- Step 6: Click "Continue"
- Step 7: Select either "eCheck" or "Credit Card"
- Step 8: Complete Payment Account Information
- Step 9: Click "Process Payment"

>> You have payed your project fee.

## **CREATE ONE FILE TO SUBMIT**

- Step 1: Go to <https://online2pdf.com/>
- Step 2: Click "Select files"
- Step 3: Browse for your science fair files
- Step 4: Click "Open"
- Step 5: Arrange files to be in order by drag-and-drop
- Step 6: Click "Convert"
- Step 7: Rename downloaded file to StudentID

>> You are ready to continue to submit.

## **CREATE ONE FILE TO SUBMIT**

- Step 1: Go to <https://online2pdf.com/>
- Step 2: Click “Select files”
- Step 3: Browse for your science fair files
- Step 4: Click “Open”
- Step 5: Arrange files to be in order by drag-and-drop
- Step 6: Click “Convert”
- Step 7: Rename downloaded file to StudentID

>> You are ready to submit.

## Step 1

Go to <https://online2pdf.com/>

## Step 2

Click "Select files"

The screenshot shows the homepage of <https://online2pdf.com/>. The browser's address bar is highlighted with a red arrow. The website header features the logo "ONLINE 2 PDF .COM" and a menu icon. The main heading is "Online PDF-Converter (with ability to edit, merge and unlock PDF)". Below this is an "Advertising" banner for Google Pixel 2. A three-step guide is provided: 1. You can convert your files to PDF, you can edit, unlock, merge PDF files, you can export PDF files (to Word, Excel, Powerpoint, JPG) and much more. Just select your files below. [Supported formats](#) 2. Depending on your files you can set many options (the most of them can be combined!) 3. Finally, please click on 'Convert'. Do you need help? [Documentation of all features](#) The "Select files" button is highlighted with a red box and a red arrow. Below the button, it states: "The maximum file size is 100 MB. All files together must not exceed 150 MB. You can select up to 20 files." A row of feature buttons includes "Compression", "View", "Image-to-PDF", "Protection", "Header / footer", "Excel", and "Layout". A large red "Convert" button is at the bottom. A footer note says: "Please report all problems and bugs in the [Feedback-Section](#) to improve the quality of the converter. Thank you!"

### Step 3

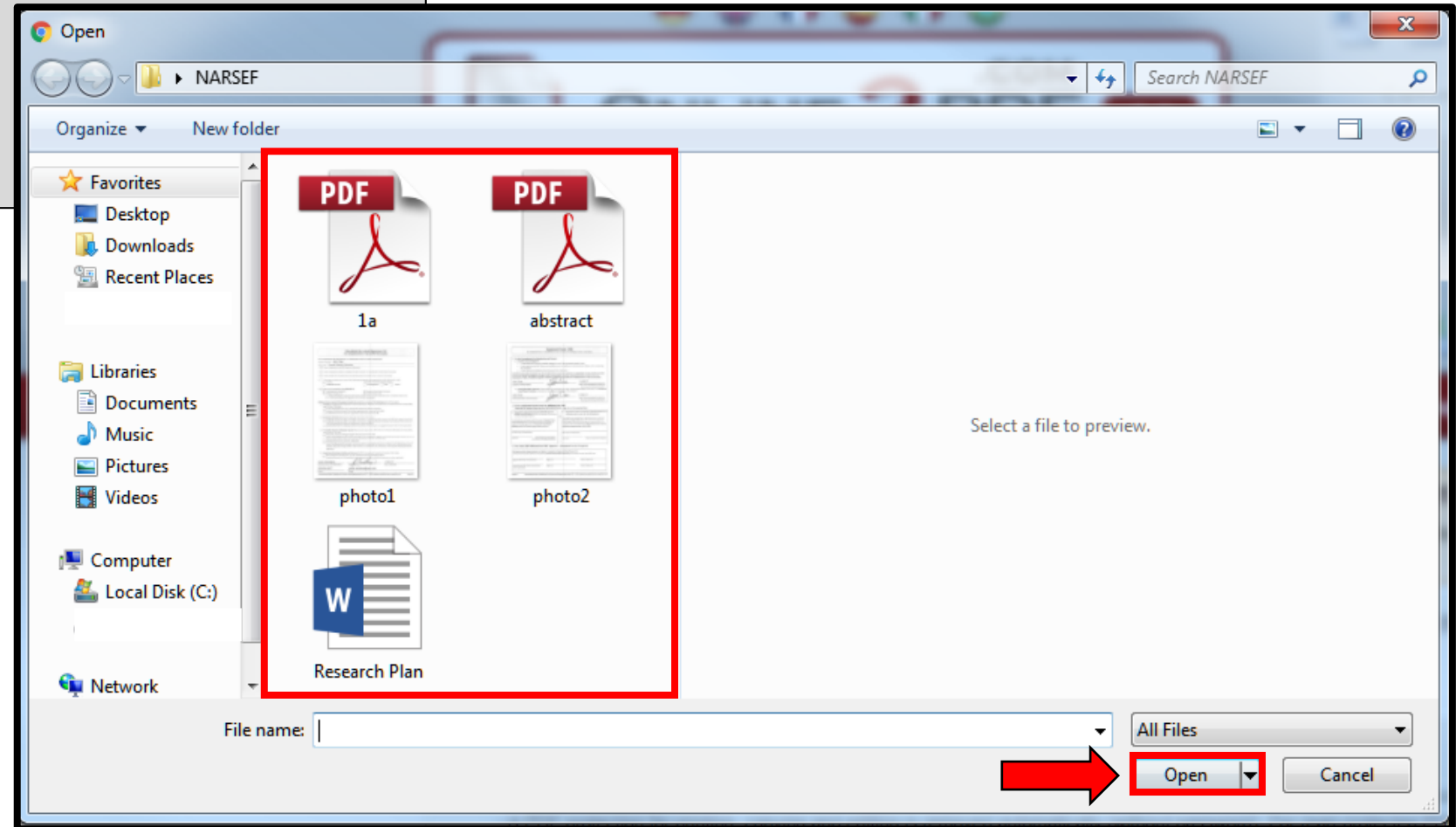
Browse for your science fair files.

\*\*\*Recommend having all files in one folder.

Select all files for project.

### Step 4

Click “Open”



## Step 5

Arrange files to be in order by drag-and-drop

3 Finally, please click on 'Convert'. Do you need help? [Documentation of all features](#)

File 1:	Change...	✕	1a.pdf	🔒	🔗	✂️
File 2:	Change...	✕	abstract.pdf	🔒	🔗	✂️
File 3:	Change...	✕	photo1.jpg			
File 4:	Change...	✕	photo2.jpg			
File 5:	Change...	✕	Research Plan.docx			✂️
File 6: (optional)	Browse...					

Not in right order.

Mode: Merge files (all files are merged in a row)

Preferences:  Compression  View  Image-to-PDF  Protection  Header / footer  Layout

Convert

Order forms should be arranged:

- Checklist for Adult Sponsor
  - Student Checklist
  - Approval Form
  - Research Plan
  - Abstract
- If addition forms were required for the project, submit forms in numerical order followed by Research Plan and Abstract.

3 Finally, please click on 'Convert'. Do you need help? [Documentation of all features](#)

File 1:	Change...	✕	photo1.jpg	🔒	🔗	✂️
File 2:	Change...	✕	1a.pdf			
File 3:	Change...	✕	photo2.jpg			
File 4:	Change...	✕	Research Plan.docx			✂️
File 5:	Change...	✕	abstract.pdf	🔒	🔗	✂️
File 6: (optional)	Browse...					

Right order.

Mode: Merge files (all files are merged in a row)

Preferences:  Compression  View  Image-to-PDF  Protection  Header / footer  Layout

Convert


[Reset](#)





## Step 6


(Check to make sure the Mode is “Merge Files”)



Click “Convert”





3 Finally, please click on 'Convert'. Do you need help? [Documentation of all features](#)

File 1:    photo1.jpg


File 2:    1a.pdf   

File 3:    photo2.jpg


File 4:    Research Plan.docx 

File 5:    abstract.pdf   

File 6: (optional)

 Mode: Merge files  (all files are merged in a row)

Preferences:

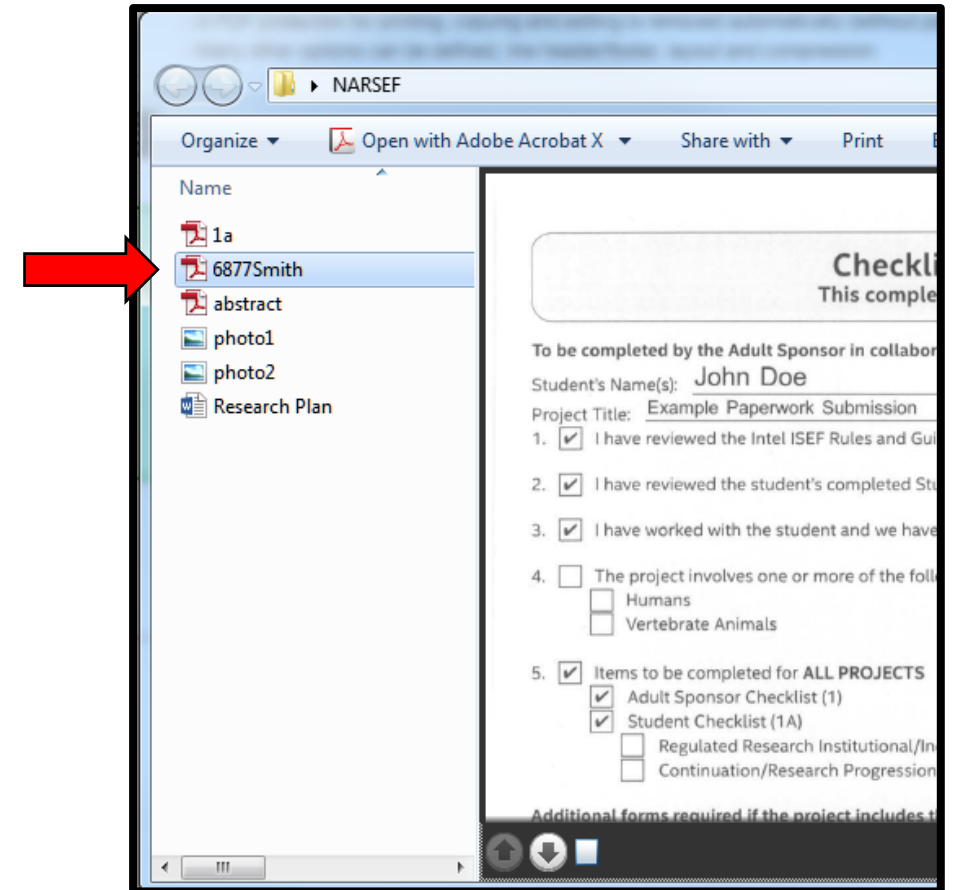
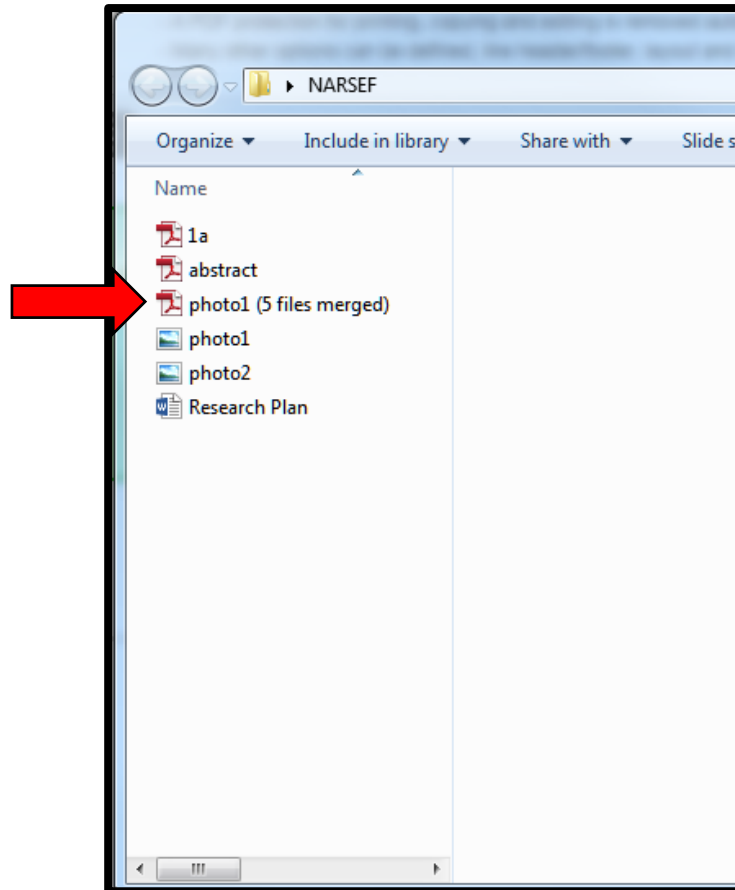
  [Reset](#)

## Step 7

Rename downloaded file.

Right-click, Rename.

Use your StudentID for file name





## **SUBMITTING YOUR PAPERWORK ONLINE**

- Step 1: Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>
- Step 2: Click “Submit Project Paperwork”
- Step 3: Click “Submit Project Paperwork”
- Step 4: Click “Choose Files”
- Step 5: Select file named your StudentID
- Step 6: Click “Open”
- Step 7: Enter your First Name, Last Name, and Email Address
- Step 8: Click “Upload”

>> You have completed your paperwork submission.

## Step 1

Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>

## Step 2

Click “Submit Project Paperwork”

# NARSEF 2021

## NORTH ALABAMA REGIONAL SCIENCE AND ENGINEERING FAIR

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Student ID from confirmation email is required for paperwork and fee submission.

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### Project Paperwork

Submit all paperwork in one file using the Student ID for the file name. (ex: 3443Smith.pdf)

All Projects must have the following:  
Checklist for Adult Sponsor (Form1)  
Student Checklist (Form1A)  
Approval Form (Form1B)  
Research Plan  
Abstract

If additional forms were required for the project, submit forms in numerical order followed by Research Plan and Abstract.

[Submit Project Paperwork](#)

### Project Fee

You may pay the \$24.00 Project Fee either online or by mail.

**ONLINE**  
[Pay Project Fee](#)

**BY MAIL**  
(Include Student ID with payment, and make payable to UAH)

University of Alabama in Huntsville  
301 Sparkman Drive  
Engineering Building 157  
Huntsville, Alabama 35899  
Attn: NARSEF

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The University of Alabama in Huntsville  
301 Sparkman Drive  
Huntsville, Alabama 35899  
www.uah.edu

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## Step 3

Click “Submit Project Paperwork”

\*\*\*Make sure you have all of your forms in one PDF and the file name is your StudentID.

# NARSEF 2021

NORTH ALABAMA REGIONAL SCIENCE AND ENGINEERING FAIR

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[Register](#) > [Submit](#) >

## Paperwork Submission

The paperwork required to participate at NARSEF includes official Intel Science and Engineering (ISEF) forms. These can be found under “Forms” link on left side of page.

All projects that participate must include the following:

Form 1 - Checklist for Adult Sponsor  
Form 1A - Student Checklist  
Form 1B - Approval Form  
Research Plan  
Abstract

If additional forms were required for the project, submit forms in numerical order followed by Research Plan and Abstract.

Make sure that the forms have the appropriate dates and signature required.

### HOW TO SUBMIT ALL PAPERWORK IN ONE FILE

When submitting paperwork online, all paperwork associated with the project should be in a single file named the StudentID that was sent in the registration confirmation email (ex. 6877Smith).

There are several ways to create a single document. This can include scanning all pages at once and saving the file. Other ways include using online tools to combine documents, directions below:

First, convert and merge all files to PDF format. Go to <https://online2pdf.com>. Simply upload the files needed and the website will convert and merge them to a single PDF and you can download them.

Once the file is downloaded, rename it using the StudentID.

Submit all paperwork in one file using the Student ID for the file name. (ex: 3443Smith.pdf)



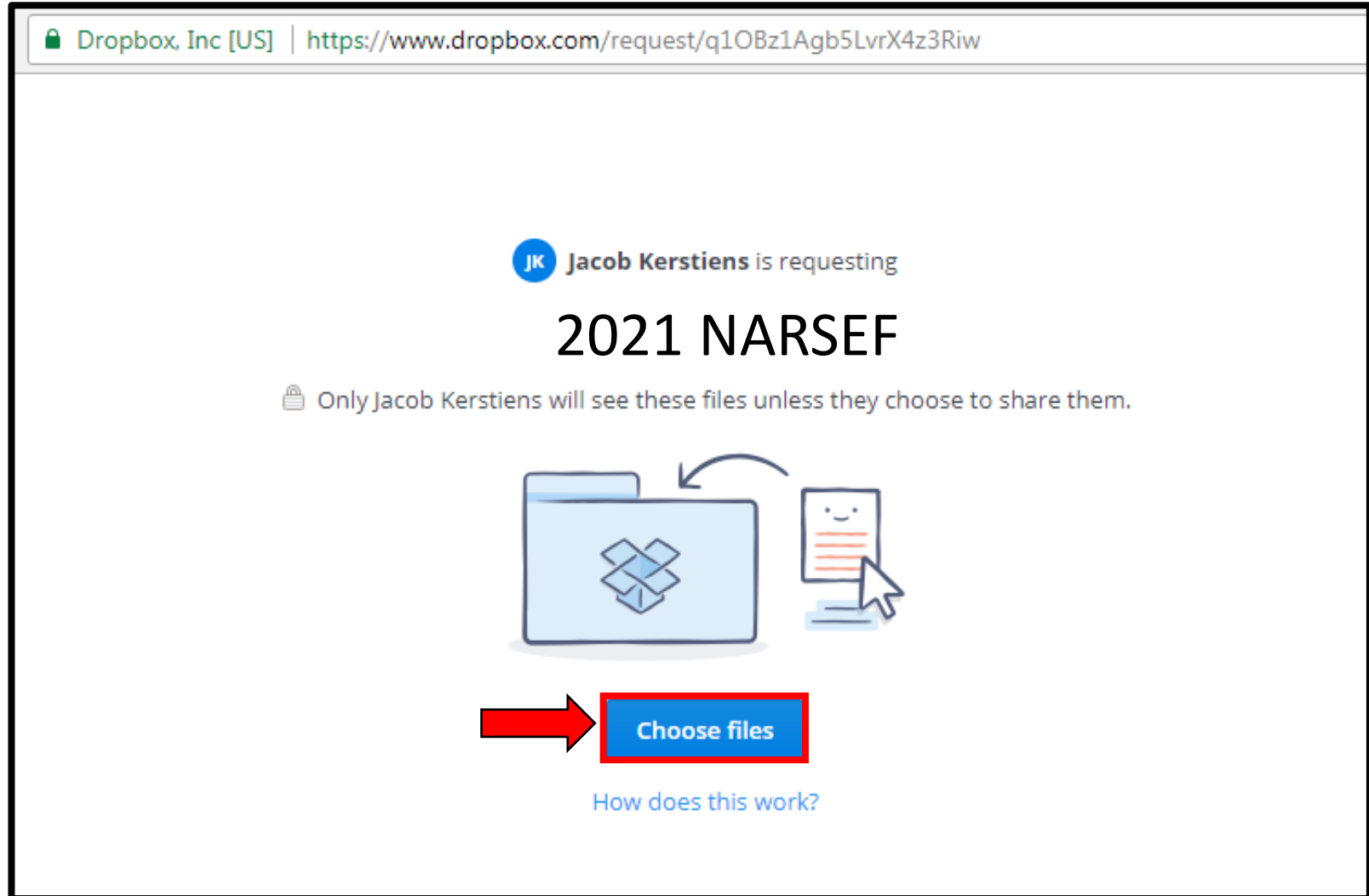
**SUBMIT PROJECT PAPERWORK**

The University of Alabama in Huntsville

301 Sparkman Drive  
Huntsville, Alabama 35899  
[www.uah.edu](http://www.uah.edu)

## Step 4

Click “Choose Files”



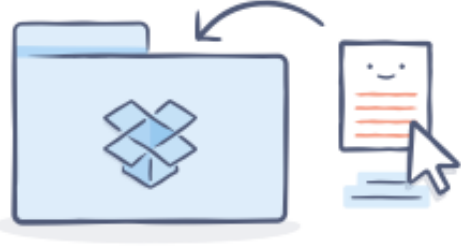
The screenshot shows a web browser window with the address bar displaying "Dropbox, Inc [US] | https://www.dropbox.com/request/q1OBz1Agb5LvrX4z3Riw". The main content area features a blue circular profile icon with the initials "JK" next to the text "Jacob Kerstiens is requesting". Below this, the title "2021 NARSEF" is displayed in a large, bold, black font. Underneath the title, there is a lock icon and the text "Only Jacob Kerstiens will see these files unless they choose to share them." In the center, there is an illustration of a blue folder with the Dropbox logo and a document icon with a mouse cursor pointing at it. At the bottom, a red arrow points to a blue button with the text "Choose files". Below the button, there is a link that says "How does this work?"

Dropbox, Inc [US] | https://www.dropbox.com/request/q1OBz1Agb5LvrX4z3Riw

JK Jacob Kerstiens is requesting

# 2021 NARSEF

🔒 Only Jacob Kerstiens will see these files unless they choose to share them.



**Choose files**

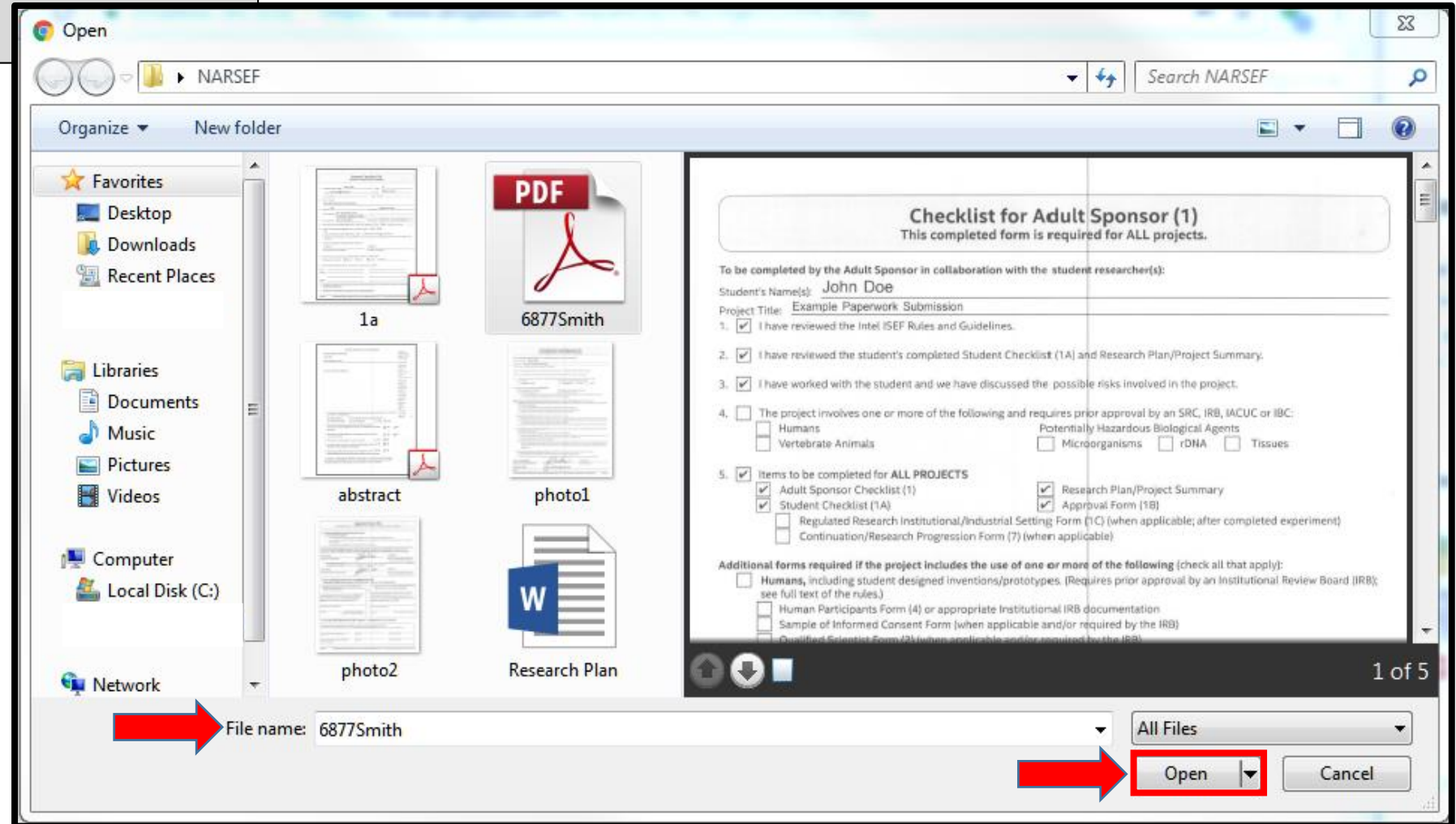
[How does this work?](#)

## Step 5

Select file named your StudentID

## Step 6

Click "Open"




## Step 7


Enter your:  
First Name  
Last Name  
Email Address

## Step 8



Click "Upload"

 **Jacob Kerstiens** is requesting

# 2021 NARSEF

 Only Jacob Kerstiens will see these files unless they choose to share them.



1 file · 1 MB

 6877Smith.pdf 

[+ Add another file](#)

First name  Last name

Email address

**You have completed your paperwork submission.**



Thanks! You're all done.

Jacob Kerstiens will be notified of your submission.

[Submit more files](#)

## **Pay Project Fee Online**

- Step 1: Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>
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- Step 4: Enter your StudentID
- Step 5: Click “+Add”
- Step 6: Click “Continue”
- Step 7: Select either “eCheck” or “Credit Card”
- Step 8: Complete Payment Account Information
- Step 9: Click “Process Payment”

>> You have payed your project fee.



## Step 1

Go to <https://sites.google.com/a/uah.edu/narsef/register/submit>

## Step 2

Click “Pay Project Fee”

# NARSEF 2020

NORTH ALABAMA REGIONAL SCIENCE AND ENGINEERING FAIR

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Student ID from confirmation email is required for paperwork and fee submission.

### Project Paperwork

Submit all paperwork in one file  
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(ex: 3443Smith.pdf)

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Approval Form (Form1B)  
Research Plan  
Abstract

If additional forms were required for the project, submit forms in  
numerical order followed by Research Plan and Abstract.

[Submit Project Paperwork](#)

### Project Fee

You may pay the \$24.00 Project Fee  
either online or by mail.

ONLINE

[Pay Project Fee](#)

BY MAIL

(Include Student ID with payment,  
and make payable to UAH)

University of Alabama in Huntsville  
301 Sparkman Drive  
Engineering Building 157  
Huntsville, Alabama 35899  
Attn: NARSEF



The University of Alabama in Huntsville

301 Sparkman Drive  
Huntsville, Alabama 35899  
www.uah.edu

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### Step 3

Enter your:

First Name


Last Name

Email Address

### Step 4

Enter your StudentID





## NARSEF Registration Fee

\* Required Field

### Information


* First Name	M.I.	* Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
* Email		
<input type="text"/>		

### Item Information

Payment For

Registration Fee	\$ 24.00	+ Add
* Student ID	<input type="text"/>	


Continue



### Payment Detail

Add items in the item information section


Total	\$0.00
-------	--------

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## Step 5

### Click "+Add"

Additional projects may be added if paying for multiple  
Type new Student ID and click "+Add"



### NARSEF Registration Fee

\* Required Field

#### Information


\* First Name  M.I.  \* Last Name

\* Email

#### Item Information

Payment For


Registration Fee	\$ 24.00	<input type="button" value="+ Add"/>
* Student ID	<input type="text" value="6877Doe"/>	



#### Payment Detail


Add items in the item information section

Total	\$0.00
-------	--------

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## Step 6

Click "Continue"



Item Added.

\* Required Field

### Information

* First Name	M.I.	* Last Name
<input type="text" value="John"/>	<input type="text"/>	<input type="text" value="Doe"/>
* Email		
<input type="text" value="john.doe@uah.edu"/>		

### Item Information


Payment For

Registration Fee	\$ 24.00	<input type="button" value="+ Add"/>
* Student ID	<input type="text"/>	

### Payment Detail

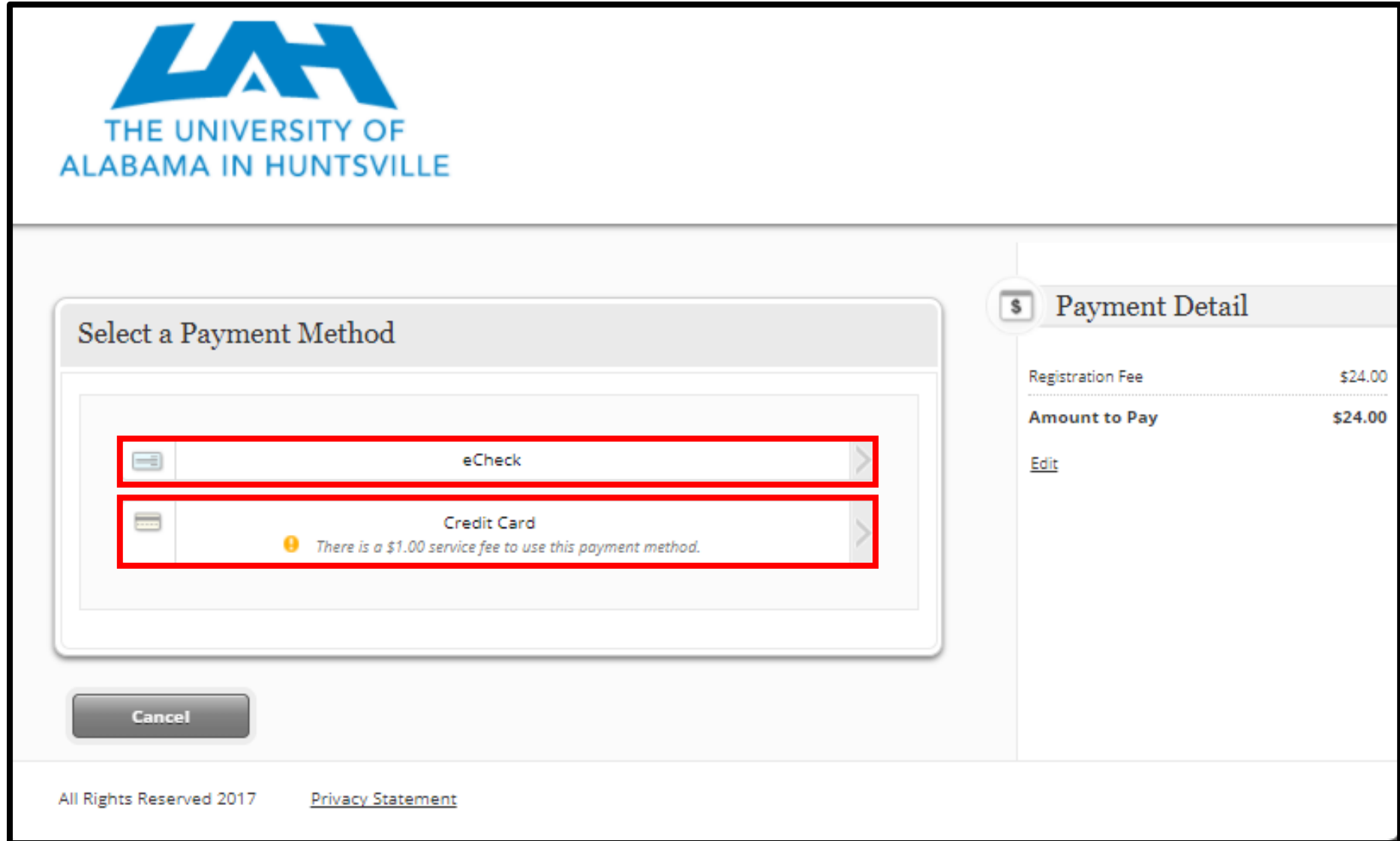
Add items in the item information section

<input type="button" value="Remove"/> Registration Fee	\$24.00
Student ID: 6877Doe	
<b>Total</b>	<b>\$24.00</b>

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## Step 7

Select either “eCheck” or “Credit Card”



The screenshot shows the payment selection interface for The University of Alabama in Huntsville. The logo and name are at the top. The main section is titled "Select a Payment Method" and contains two options: "eCheck" and "Credit Card". The "eCheck" option is highlighted with a red box. The "Credit Card" option has a warning icon and text: "There is a \$1.00 service fee to use this payment method." Below the options is a "Cancel" button. On the right, a "Payment Detail" section shows a "Registration Fee" of \$24.00 and a total "Amount to Pay" of \$24.00, with an "Edit" link below it. The footer contains "All Rights Reserved 2017" and a "Privacy Statement" link.

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE**

Select a Payment Method

eCheck

Credit Card  
⚠ There is a \$1.00 service fee to use this payment method.

Cancel

**\$ Payment Detail**

Registration Fee	\$24.00
<b>Amount to Pay</b>	<b>\$24.00</b>

[Edit](#)


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## Step 8

Complete Payment Account Information

## Step 9

Click "Process Payment"



### Payment Account Information

Credit Card Type \*  
Card Type

Credit Card Number \*  
Card Number

Exp Month \* Exp Year \* CVV \*  
Exp Month Exp Year CVV ?

Name on Card \*  
Name On Card

#### Billing Information

Country \*  
United States

Address (Line 1) \*  
Address (Line 1)

Address (Line 2)  
Address (Line 2)

City \*  
City

State \*  
Choose State


Zip Code \*  
Zip Code

Email \*  
Email

**!** There is a \$1.00 service fee to use this payment method.

I have verified that my payment information is correct

I agree to the \$1.00 service fee for using this payment method

[Cancel](#)  [Back](#) [Process Payment](#)

### Payment Detail

Registration Fee †	\$24.00
<b>Amount to Pay</b>	<b>\$24.00</b>
<b>Service Fee</b>	<b>\$1.00</b>
<b>Total</b>	<b>\$25.00</b>

† Service fee applies

[Edit](#)

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